

Cabrillo PTO Meeting Agenda. Your Voice Counts

Date: March 3, 2022



Time: 6:00pm

[ZOOM LINK](#)

Meeting ID: 885 9866 6647

Passcode: CABpto

AGENDA ITEM

PRESENTER

Call to Order

President

Introduction of Attendees

President

[STAFF SIGN UP FOR PTO MEETINGS](#)

Time Keeper

Cherie

Approval of Previous Meeting's Minutes

Cherie, Gianna

[February Minutes](#) - No edits motion passes

Presentation

Chris Donnelly (5 Min)

"Thank You" presentation to the PTO on behalf of the staff, they would like to say thank you to the executive board for all the hard work and to expect something in the mail soon.

Principals Report:

Annie Flores-Aikey (10 min)

Mask mandates are being lifted all over the place, the principals had a meeting with the district and we are waiting to hear from the county office of education, and we should know as soon as Monday. Once there is an answer or direction she will send out the info.

Some questions have come up, are we having the grandparents tea, open house in person, activities in person, in person events. Can we have these events in doors, will there be a mask mandate.

Beckmeyer took possession of more ChromeBooks, she has them available for students. Annie thanked Sue for all her hard work in getting that done.

The Covid health assistant is now available, Betty Dahlberg, she is doing a great job, and her being at Cabrillo allows Annie to concentrate more on her day to day job

Trimester 3 starts Monday - State testing is coming soon

Teachers' Report:

(10 min)

100th day of school, Presidents day activities for the 5th graders, 4th graders came back from Sanchez Adobe, Kindness month at school, Chinese new year - kinders had their parade. Classes have been super busy, St Patty's Day is coming up.

Beckmeyer - we've been sharing devices in A wing, Kinder has not been using ChromeBooks at all (with the exception of one class) Our site has been running 100% on Lenovo's. We have enough devices (after processing) to use for all students.

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Thanks to IBL for loaning carts to us. IBL has been 1 to 1 for years now, they had extra carts available. We've been able to provide devices for students who might need a device for i-ready. We now have that option

Kiyomi Arai - If the PTO is wanting to do the art case for the open house - the art fundraiser let the teachers know.

Angelique - we are still waiting for direction from the county -

Information Items:

1. VP of Creative Arts Angelique (2mins)
 - a. The votes all came in and Taylor was Approved for VP of Creative and Performing Arts
2. Book Fair Sue Beckmeyer (10 Min)
 - a. Typically done around conference week, we will not be able to do that this year. There's no volunteers and no time to make it work. The question remains, what happens to scholastic? It will be postponed until the Fall and will work with volunteers to put it together. Would we use the cafeteria or library - we would just have to adjust schedules.
 - b. If we need to have a fair this spring, plan B is to perhaps do a parking lot fair, or potentially something outdoors on the playground.
 - c. Putting out a google form to staff to get an update and staff input/response.
 - d. Other school sites could be a possibility as well -Ocean Shore is doing one with a limit of 10 students at a time. Ortega is doing one in their library. Sunset and Vallemar are not doing one. IBL is doing one towards the end of May in their library depending on county and district guidance

Angelique/Sue - In previous years, we've done it during open house (May) and have it focused on summer craft projects. It could be tied into Summer reading.

Question: can we do it online only? Sue - We did a great job the first time it was done, but the 2nd online book fair was not as successful so Scholastic pulled that back. They did not put a bid in for the County Summer Learning program - they were the providers in the past for the program. We don't have a relationship with any other companies.

3. Elna Flynn Kellie/Angelique/Annie (5min)

Banquet is Friday May 20th, in the evening, location pending. Possible locations, Pedro Point FireHouse, Nicks, Moonrakers

There is a google form that will come out with nominations, should be out in the newsletter and class liaisons. We are supposed to have our name submitted by the end of the month.

Angelique/Kellie - the final names are due by March 15th - but there is some wiggle room on that. Nominations should close by the 9th so we can get them ahead of the deadline, March 16th would be a better date.

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Discussion Items:

1. Rotary club of Pacifica Dictionaries Amber (5 min)
 - a. Donated to 3rd graders each year.
2. Amber is a member of the rotary club and the conversation came up if they should donate a dictionary to 3rd graders. The cost is \$11.50 per dictionary, so if we can do something different it has to be in that price range.
 - a. Do we keep this going and are there possible alternatives?
3. Kiyomi - would like to steer away from the chunky dictionaries, and think of an alternative. Something not online, non-fiction books would be a good option. Not sure if they are required but it's helpful to have them in the classroom - Annie says she does not know of any requirement that 3rd graders are supposed to have a dictionary. Amber agrees that a non fiction book would be helpful - it's a big component in state testing to learn how to write with supporting details. Non-fiction focused.

Wiseman - Maybe they can do a subscription service that is informational and educational.

Kiyomi - we do scholastic news - (from PTO budget)

Beckmeyer - Something STEM that could fit in the price point would be awesome. Work with a vendor for material selection and get some input from 3rd grader teachers to provide books.

Action Items:

1. Music K-2 Angelique/all (20mins)

Recap of options: Spindrifft is a viable option for the next school year \$18,000 for the year
We have the budget to do it, how long can we maintain 18,000 dollars a year.
We can see how rhythm and moves goes and that could be a viable option as well
The teachers want a 3rd trimester music program for K-2
Mark Sessler is a possibility for the 3rd trimester option -teachers want to move forward with it.
Mark quoted \$80 dollars an hour (his rate for private lessons). The contracted rate for upper grade electives \$35 an hour - minimum of two hours. This is a different pay rate because this is a different program. The budget is there - \$3800 for trimester. Are we ok with the hourly - 320 hours total - we need to break down his contract before he can start on Monday. It needs to be contracted with the business name.

Kyomi - the \$35 dollars an hour rate is the rate we give to upper grade elective teachers. Contract for this 12 weeks is a higher rate

We don't have spindrifft for the lower grades - is that money in the budget still there for Drama? Not sure how much is left over for the rest of the budget.

- Are we ok with the new rate - Mark Sessler - \$80 rate
- The other piece we are voting on is for Rhythm and moves
- Motion to approve the \$18,000 dollars for Rhythm and Moves

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- K-2 teachers potentially want Rhythm and Moves for next year - take off the table - to pause before we make a decision. Is there a way to have a tie in to our 3-5 program with whatever it is that we choose so that whatever they do would flow nicely in where the PEF funded portion of music picks up. It might be a big ask since R&M has their scope and sequence.
- R&M vote on hold pending further exploration

Motion to Approve Mark Sessler for teaching k-2 music in Trimester 3 - \$80 an hour - 320 hours

That is his rate for 1 one 1 lesson. Its 3 ½ hours of teaching time - but he is physically here for 6 hours. Annie discussed the potential schedule with Mark and he is fine with it.

Cherie - he's significantly cheaper than Rhythm and Moves.

Half the year is music and half the year is drama - therefore the contract with R&M for music would only be half a year - the cost would be \$9000 since it would only be available for half the year.

Spindrift will also do only half the year.

Kyomi - Mark Sessler sounds like a good deal just based on the math.

Mark Sessler for K-2 - Tri -3 Amber 2nds - Motions passes. Taylor and Annie lets track him down, Amber can email and draw up a contract and get it signed before the weekend. Taylor has a contract that she can input his info in.

How can we resolve the issues in the past we've had with his contracts? Gold Dust or Bust will be a separate contract. He may need another contract for the upper grades. All under the Green Room business name. Electives, Gold Dust and K-2. - motion passes

2. P.E./recess equipment funds request

Gabi Wiseman (10 min)

PE/Recess equipment there is nothing out there for the kids to play with. We've lost a lot of things, we need to do some revamping. There has been a request put in for some items to get the kids some stuff for them to play with. This request is for schoolwide. Annie suggested Any new equipment should go through classrooms so items don't get lost. A check out system should be created with the classes.. Gabby - the items originally were gifted to each class, and then they were asked to share the equipment with all classes.

We can put out the big blue blockers for the K-2 kids

Gabby's request includes Kickballs, Playground balls, Basketballs, jump ropes.

It is a reasonable request -

Suggestion was to put items on the Amazon wish list - when the items are added the lists get purchased up. That's a reasonable request especially for parents who can't volunteer. Wish list out in the news letter

Mara applied for a donation through Dick's - waiting for a response.

Tentative vote for PE equipment - based on purchases made by parents from an Amazon wish list.

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Motion to approve \$500 for PE equipment based on donations of items that are not donated within two weeks.

Angelique will take the list and put into a newsletter

3. Fire Retardant Request

Gabi Wiseman (5min)

Fire department came into the classroom and said she had to pull down all the decorative things in her Ocean Corner. Called to get a quote, and would like the PTO to help her pay for that. Michelle Sullivan had done this in the past and it was through COIT. They are going to give a discount. \$355 is the amount for the fire retardant.

The area this will be used for is an important imagination area and is special for the kids

Gabby motions for \$200 to go towards her fire spray. Has been amended to cover the full amount - Annie seconds - all in favor - motion passes.

Liz suggests the whole amount

The fire retardant is not yearly. It comes with a certificate that proves it was done officially.

Officers Reports (5 minutes/report)

1. President

Angelique Barry

Nothing official, running the info for vacant board positions, no emails or responses. Sending out some real life feelers -

Treasurer

Amber & Mara(15 min)

a. [Budget Review thru 2.28.2022](#)

b. [Profit and Loss thru 2.28.2022](#)

It was a quiet month, nothing to report except for SPindrift and administrative costs and quickbooks. Fundraising was at a standstill

Mara is still learning the ropes and no specific items to discuss. Working on fundraising for the 8th grade

Mara - we have no funds for 8th grade at this point, we are working on the Bundt cakes lady for an Easter delivery fundraiser, we also set up a direct ask from all 8th grade parents to directly pay for activities. They can choose the big ones to pay for. The hope is that since they didn't go to Yosemite they can still end the year on a high note. No other fundraisers specific to 8th grade at this point. There are plenty of volunteers who want to do the dinner dance. 56 students, \$185 - a little less than \$10,000 if each kid participates.

Sue suggests a grant request from the Lions Club - also, a pitch point of "scholarship" for the ask. There might be people who just want to help a certain student. Some families might not have the option to send their students. Any fundraising suggestions would be

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helpful. What if a family overpays - is the direct payment going to go for the direct fund for other families - that is the assumption.

Kiyomi - is there money in the budget for 8th grade funds. Amber \$8000 is in the budget for 8th graders. Has there been an 8th grade meeting for families?

Jenn has been the one behind the efforts for 8th grade through emails, Annie said that Jenn is working with John Potter to help. This is the first time we've been getting this all together - and this new information is out. Dates have been set for all the events for 8th grade. Maybe there should be a push for an 8th grade meeting. People are reading their emails.

2. VP Fundraising Chairs Liz Harrington & Michelle Ryan

- a. Sees candy dates are the March 7th -22nd
- b. Panda Express has been set up on March 25th - any Panda Express with code
- c. Mr Softee on the 17th of March
- d. Spirit store merch day and sell it to help 8th graders
- e. Pi Day is happening for the teachers.

Is there going to be a Kinder Night? Annie says there should be later in the Spring.

3. VP Lower Grade Liaisons Jennifer Russitano

Nothing to report

4. VP Upper Grade Liaisons Stephanie Harrington

- a. nothing to report, we already touched on 8th grade, everyone is doing what is asked of them. Taylor is working on getting a replacement for upper grade art - since Nancy will be out
-when do the new elective rounds start, next Thursday

5. VP Visual & Performing Arts Taylor Ryder

Cecilia Reyes is the person who can take over for Nancy and meet with her. Taylor is going to look at the supplies and organize it. Taylor would like to put together a team to work on updating the curriculum. Would like to make it work more for what the kids are into.

Would like to start a clay recycling program.

Lisa is the chair of Art, Spindrift does Drama, Music - Sessler does music- these are department leads.

6. VP After School Enrichment Program(ASEP) Suzanne Lifson Salazar & Lisa To

Not much to report - all seems to be going well. Working on Spring Session and that's it.

Spring starts after Spring break. We ask people to stick with a timeline

Committee Reports

1. Parent Council Representative Kellie Samson
 - a. Nothing at this moment, there's a meeting tomorrow night.
2. Communication Coordinator Michela Christensen
3. Grant Writer Orianna Delfosse
 - a. Green Team is having a 2nd service day March 6th from 10-1 all are welcome to help beautify the school

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- b. Sue has organized for somebody to come and help plant the bioswail at the front of the school
 - c. There's a san Mateo county sustainability grant that is do in March, working on the proposal
 - d. There is the AI Ritzons grant we can connect on
 - e. Ashely Larson suggested a foundation that gives to music and we will apply next year
4. Education Enrichment Fund Drive Mara Higdon
 - a. No update
 5. Pacifica Education Foundation Emily Hennessy
 - a. Ashely says donation days are in early May - the goal is to raise \$100,00 - 40% more than last year. They were not able to run the usual events and they are really trying to push for families to renew their membership. You get a lot for your membership in regards to discounts. They do have a goal to get all the families in the district to join PEF. Sounds like the fundraises will be wrapping up in April - so good time for PEF

Next Meeting: Thursday, April 7, 2021

Agenda Topics due: by 6pm Tuesday (April 5th) to: Cherie Chan and Gianna Franco
chan.cherie@gmail.com and giannamfranco@gmail.com

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