

Cabrillo PTO Meeting Agenda. Your Voice Counts

Date: June 3, 2021



Time: 6:00pm

[ZOOM LINK](#)

Meeting ID: 896 1407 3191

Passcode: CabPTO

AGENDA ITEM

PRESENTER

Call to Order

President

Introduction of Attendees

[STAFF SIGN UP FOR PTO MEETINGS](#)

Time Keeper

Cherie

Approval of Previous Meeting's Minutes

Link to [May Minutes](#)

approved

Gianna

Teachers' Report:

(10 min)

DeVolder - Excited to be at the end of the year - next week the Kindergarten classes will be turning their desks into individual tents for a fun camp out.

Kiyomi - 3rd grader and Kinder buddies virtually - 3rd graders have been stepping up and helping the younger students with the computers, they did s'mores. They were also able to get approved for an in person meet up to say goodbye as a whole during the final week of school. Every single kid and a parent will be coming in. Socially distanced event with the whole class.

Gabby - So great that we get to send off the kids, that way, we have kids in our class that are not from our site and have been heartbroken and not able to see each other and it really means a lot to the families to meet up and say hello.

Kiyomi- The state is not going to allow a full DL option for the fall - hoping that schools will take that into consideration for the return in the fall. They can do independent study or home school, but no full year distant learning.

Principals Report:

Annie Flores-Aikey (5 min)

Cabrillo - there was a kindergarten orientation for incoming kinders this week, wrapping up testing, there were a couple of kids at school today finishing up testing. Graduation is coming along, thank you to Ila and Don and parents that were on the committee, it's going to be a nice event.

Some upcoming staff changes: Ila Dywer is retiring, Eurs was a 1st grade DL teacher and won't be there next year, Adrian Castillo (PE teacher) is leaving, Chido Garcia is taking a VP job at IBL.

Is Cabrillo getting a new counselor? We are slated to get a full time counselor, and hoping the district will take into effect the isolation students dealt with this year. Social emotional curriculum training for principals will happen next year Everyone was not able to utilize it this year - that will be a district wide initiative

Information Items

Meeting Norms Everyone's point of view counts and is well-intentioned. Please allow everyone to express their point of view without interruption. Let us speak to one another with intelligence and respect . Please try to keep reports to 3 to 5 minutes.

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1. Volunteer Interest Survey [LINK](#) → Angelique (5min)

This is sent out every spring, we usually send it out earlier in the year, thought it would be good for next year. Modified last year's and added it to the agenda. It was posted on the FB and Website. Stephanie and Jen will also send it out individually, We'll do as much as we can for next year. We'll run the reports for next year. If there are any mysteries this will fill in the hole. The library media, and any interest for creative arts chairs also out on social and will go out in the newsletter and will be pusing that for next week. If you see any changes that need to be made, Angelique can edit and it will still keep it live.

Discussion Items

Action Items

1. Next School Year PTO Meeting dates → Angelique (5min)
 - a. Proposed: Exec. Meeting to set Budget : Usually have it in August before school starts - would like to have the meeting before the September 2nd meeting - so we can have it ready for the general meeting and back to school night
 - b. General Meeting : Thursday, September 2nd - Zoom or in person is TBD
 - c. Back to School Night : General Meeting & Budget : Back to school night has not been posted or put out yet.
 - d. We need to have a closing budget, that wont be able to be done until the books are closed Once they close that, we will have to have a meeting with all members, late in June a possibility, Angelique offered her back yard - in person meeting? Will have to schedule a meeting after the final days of school and final end of year costs. Amber, Natalie and Angelique and any other board members will have to happen.

Officers Reports (5 minutes/report)

1. President Angelique Barry
Brad and Shuna Elna Flynn recipients. Working to have a parent counsel rep on the board next year.
2. Treasurer Amber Porter & Natalie Weidemier
 - a. [Budget Analysis Through 5.31.21](#)
 - b. [Profit and Loss through 5.31.21](#)

Is anything allowed or reimbursement by the district? A lot of the covid money was sent to teachers, there is not much that PTO's can ask for. We pushed it out directly to teachers. It was used for teachers to enhance to make it easier with the difficulties of distance learning Schools will have to fundraise to make up the difference.

Angelique - Once the budget is done - closing and opening budget meeting will be scheduled

3. VP Fundraising Chairs Liz Harrington & Michelle Ryan

Liz wants to have an end of the year thing - calling the ice cream food trucks - Mr. Softee to come out for a pick up day next week. No information on what that would raise. The dog surfing contest is a possibility for fundraising but hasn't been updated. The movie night did not work out - or no date was set. Ortega has another movie night scheduled - this will be their second night. This could be a possible fundraiser for the fall

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4. VP Lower Grade Liaisons

Jennifer Russitano

5. VP Upper Grade Liaisons

Stephanie Harrington

Wrapping up for the year, a couple of outstanding reimbursements, those will be sent over for budget purposes soon. Volunteers needed for 8th grade graduation.

6. VP Visual & Performing Arts

Brad Switzer

For Amber - if they haven't there will be an art budget for next year to replenish supplies. One of these days Brad will hand over the receipts for staff appreciation. Distance teachers were awesome, compliments to them.

7. VP After School Enrichment Program(ASEP)

Suzanne Lifson Salazar & Lisa To

Excited for next year - hoping to introduce some in person classes, and work to provide some amazing classes to all our kids again. Depending on how the kids go back to school, will see if space is an issue. Suzanne will do some research on what can be offered for next year.

Kiyomi - who gives approval? Lisa - possibility of introducing teachers, space for classes, a lot more to coordinate on what will be possible. Makes it easier at the district office to have that computerized process outdoor activities will likely get the approval, indoor activities might be more difficult to approve and coordinate. It will likely be awhile until school opens up. The cost of camps have gone up, will enrichment classes increase in price, will parents be open to doing some classes on zoom. TBD

Principals come back August 2nd

Committee Reports

1. Communication Coordinator

Michela Christensen

a. Kudos to Michela for the amazing flyers and getting all that rolling, thanks to Gabby and Liz. Panda was backed up - make it bigger on the flyer that you have to order online.

Ashley's mom reached out and is super thankful and has been getting lots of stuff from the Amazon list and messages. Extending the Hi-5 to next week. Revamp the newsletter for next year, just keep sending stuff over that needs to be done.

Angelique - Amazon wish list address is updated, it's ok to send over. Ashley has not linked her art stuff to it.

2. Grant Writer

Orianne Delfosse

3. Education Enrichment Fund Drive

Mara Higdon

Mara is ready to roll for the start of the year. She will likely enlist Michela to help. They should be good to go. What pictures should they put on there, if people do have pictures - kids and schools - to highlight things that were going on at Cabrillo. Pictures of the Kinder camp out would be amazing.

4. Pacifica Education Foundation

Emily Hennessy

Thank you so much to the Cabrillo community, they blew it out of the water, it was incredible.

We will get the prize for the most money raised. Free ice cream is a great motivator. There's a former Cabrillo family connected to "It's it!" and getting some donated, teachers will get an updated membership to the next tier. They didn't quite make their goal that week, but should once everything is in. Question from Suzanne - should we donate and join during the drive? Yes it helps drive all of the momentum for the school for that year, but anytime is welcome.

Angelique said - it helps them make their budget for next year, it also gives school relief on making their budget for the fall. PEF membership expires, so the renewal notice gets sent once that happens.

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Next Meeting: First official meeting for Fall of 2021 will be September 2, 2021

Agenda Topics due: by 6pm the Tuesday before to: Cherie Chan and Gianna Franco
chan.cherie@gmail.com and giannamfranco@gmail.com

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